

# **RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES**

32<sup>nd</sup> E Cross Rd, 4<sup>th</sup> T Block East, Pattabhirama Nagar, Jayanagar,  
Bengaluru, Karnataka 560041



## **POST GRADUATE STUDENT'S LOG BOOK**

**Department of .....**

**NAME : .....**

**YEAR : .....**

**.....INSTITUTE OF MEDICAL SCIENCES**  
**(Affiliated to RGUHS, Karnataka, Bangalore)**

**COLLEGE  
EMBLAM**

**CERTIFICATE**

*Certified that the content of this Log Book is the Bonafide work of  
Dr.....Post Graduate  
Student of Department of ..... of ..... Institute  
of Medical Sciences, for the academic year.....*

**Signature  
Name & Seal of  
Guide**

**Signature  
Name & Seal of  
Professor & HOD**

**Signature  
Name & Seal of  
Director**

**Date:**

**Date:**

**Date:**

# INDEX

Sl. No.	Item	Page No.
1	Bio data of the student	
2	Evaluation of clinical work	
3	Evaluation during academic grand rounds	
4	Evaluation of clinical case presentations	
5	Seminar presentations	
6	Journal review presentations	
7	Dissertation details	
8	Periodic evaluation of dissertations	
9	Evaluation of skill lab sessions / cadaveric dissection	
10	Details of participation in academic programmes / CME / Workshop	
11	Details of paper and poster presentation and publications	
12	UG teaching skills	
13	Clinic pathological conferences	
14	Diagnostic procedures	
15	Surgical procedures – (Major)	
16	Surgical procedures – (Minor)	
17	Sub specialty postings	
18	Mortality meetings / surgical audits	
19	Details of Annual assessments	
20	Details of leaves taken	
21	Details of departmental postings	
22	Details of achievements in curricular / extracurricular activities (if any)	

**BIO-DATA OF THE CANDIDATE**

Student's Name :

Date of Birth :

MBBS Degree :

Year of passing :

College :

University :

Medical Registration no. :

Permanent Address :

Mobile no. :

Date of joining PG course

Name of the Guide :

Candidate's Signature :

Pass Port Size  
Photo of the  
student to be  
affixed and  
attested by the  
HOD.

Signature of Guide

Signature of HOD

## Clinical work record

### Guidelines for evaluation of Clinical Work in the Department

(This data include the overall care given to a patient who is admitted for surgery, where the surgery is assisted by the candidate)

Sl. No.	Points to be considered
1	Regularity of attendance
2	Punctuality
3	Case sheet completion
4	Presentation of the case during rounds
5	Relevant investigations done pre-operatively
6	Post operative care given
7	Maintenance of case records
8	Bedside manners and rapport with the patients

Corollary Grading in all Check lists:

Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

### Evaluation of Clinical Work in the Department

[illegible]



## Guidelines for evaluation of academic grand ward rounds

Sl. No.	Points to be considered
1	Presentation of the case
2	Ability to manage the case in the emergency department
3	Plaster/splint/traction application
4	Day today management of the admitted patient

Corollary Grading in all Check lists:

Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

### Evaluation of academic grand ward rounds

Sl no	Date	Patient op/Ip no	Name of the patient	Diagnosis	Average grade	Signature of faculty

## Guidelines for evaluation of Clinical Case Presentation

Sl.No.	Points to be considered
1	Completeness of history
2	Clarity of presentation
3	Logical order
4	Accuracy of general physical examination
5	Diagnosis
6	Ability to defend diagnosis
7	Ability to justify differential diagnosis
8	Ability to plan management of the case

Corollary Grading in all Check lists:  
 Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

### Evaluation of Clinical Case Presentation

Sl no	Date	Patient op/Ip no	Name of the patient	Diagnosis	Average grade	Signature of faculty

(F)

Sl/ No.	Items for observation
1	Whether other relevant publications consulted
2	Whether cross references have been consulted
3	Completeness of preparation
4	Clarity of Presentation
5	Understanding of subject
6	Ability to answer questions

Corollary Grading in all Check lists:

Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

### Evaluation of Seminar Presentations

[illegible]



**JOURNAL REVIEW PRESENTATION**  
**Guidelines for evaluation of Journal Review Presentation**

Sl/ No.	Items for observation
1	Article chosen is relevant and appropriate
2	Extent of understanding of scope & objectives of the paper by the candidates
3	Whether understood the Material, Methods, Observation and statistical analysis
4	Whether cross references have been consulted
5	Ability to respond to questions on the paper / subject
6	Ability to analyse the paper and co-relate with the existing knowledge
7	Ability to defend the paper
8	Clarity of presentation

Corollary Grading in all Check lists:

Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

**Evaluation of Journal Review Presentation**

(This table should be filled and signed by the concerned teacher regularly)

Sl. No.	Date	Journal Article & Publication details	Average Grade *	Name of the Moderator	Initials of moderator

## DISSERTATION

(To be submitted be for registration of the demonstration topic within six months from the date of joining into the course)

Title of the Topic :

Name of the Guide :

S. No.	Points to be considered (guidelines)
1	Interest shown in selecting a topic
2	Appropriate review of literature
3	Discussion with guide and other faculty
4	Quality of protocol
5	Preparation of proforma

\*Corollary Grading in all Checklists:

Poor-0, Satisfactory -1, Average-2, Good-, Very Good-4

Sl. No.	Name of the Faculty & Designation	Average Grade *

Signature of the Candidate

Signature of the Guide

\_\_\_\_\_  
Signature of the HOD  
With Official Seal

\_\_\_\_\_  
Signature of the Principal  
& Official Seal

**DISSERTATION WORK**

(Form to be filled before submitting the dissertation to the University & retained in this book)

Subject :

Name of the guide :

Date of Allotment :

Date of Registration of Dissertation Topic :

Date of 1<sup>st</sup> review :

Date of 2<sup>nd</sup> review :

Date of 3<sup>rd</sup> review :

Date of 4<sup>th</sup> review :

Date of approval of Dissertation :

Date of Submission of Dissertation :

Signature of the Candidate

Signature of Guide

## Periodic evaluation of Dissertation work

Check list guide for evaluation of Dissertation Work

S. No.	Items for Observations
1	Periodic consultation with guide / co-guide
2	Regular collection of case material
3	Depth of analysis / discussion
4	Departmental presentation of findings
5	Quality of final output
6	Others

\*Corollary Grading in all Check lists:

Poor-0, Satisfactory -1, Average-2, Good-, Very Good-4

### Evaluation of Dissertation Work

Date of Review	Name of the Members of the review Committee	Average Grade *	Initial of Guide
12 <sup>th</sup> month			
18 <sup>th</sup> month			
24 <sup>th</sup> month			
30 <sup>th</sup> month			



[illegible][illegible]

[illegible]

[illegible]

(Theory Class / Clinics / Practicals / Demonstrations, Tutorials, Group Discussion)

Sl no	Points to be considered
1	Communication of the purpose of the talk
2	Evokes the interest of audience in the subject
3	Introduction & Sequence of ideas
4	Speaking style (enjoyable, monotonous, etc., specify)
5	Attempts audience participation
6	Answer the questions asked by the audience
7	Summary of the main points at the end
8	Rapport of speaker with his audience
9	Effectiveness of the talk
10	Use AV aids appropriately

Poor-0, Satisfactory -1, Average-2, Good-3, Very Good-4.

[illegible]



## Clinic Pathological Conferences

[illegible]

## Diagnostic and surgical procedures performed

O: Washed and observed

A : Assisted

P : Performed

Sl no	Date	Patient op/Ip no	Name of the patient	Surgery performed	O/A/P	Signature of faculty

### Details of Sub specialty postings

[illegible]

14

54



## ANNUAL OVERALL ASSESSMENT SHEET (To be filled at the end of each year)

### Academic Year – I

Grade:- Poor-0, Satisfactory-1, Average -2, Good-3, Very Good -4.

Sl. No.	Faculty Member	Grade

Mean Grade

Signature of the HOD

### Academic Year – II

Grade:- Poor-0, Satisfactory-1, Average -2, Good-3, Very Good -4.

Sl. No.	Faculty Member	Grade

Mean Grade

Signature of the HOD

### Academic Year –III

Grade:- Poor-0, Satisfactory-1, Average -2, Good-3, Very Good -4.

Sl. No.	Faculty Member	Grade

Mean Grade

Signature of the HOD

### Details of the Leave taken

[illegible]

### Details of the Clinical Postings

[illegible]